



## **MANDATORY PRE-REGISTRATION**

**CANADIAN MILL SERVICES ASSOCIATION**

# **2019 Western Red Cedar Grading Class N O T I C E**

***STARTS SEPT. 28, 2019***

Join our 2019  
**Western Red Cedar** Lumber Grading Class today!

Date	Registration & Wood Structure — <b><u>Saturday, Sept 28, 2019</u></b>
Place	<b>Pacific Community Church</b> — 5337 - 180 <sup>th</sup> Street, Surrey, BC, V3S 4K5
Class Size	Maximum 35 students for Saturday class, <b><u>first come first served.</u></b>
Duration	From <b>Sat, Sept. 28, 2019 to Sat, Nov. 23, 2019 (Oct. 12th — no class)</b> <b>8 Saturdays</b> — from 9:00 am to 11:30 <b>and</b> 12:30 pm—3:00 pm
Format	Semester System—2 semesters — Clear Semester and Merch Semester
Exams	2 Practical Exams (1 per semester—50 piece grading exams) plus a 100 question Theory Exam
Pass Mark	Minimum 70% combined results
Cost	Practical component is worth 75% of your final grade, Theory component is worth 25% <b><u>Members</u></b> — \$750 plus books <b><u>Non-Members</u></b> — \$900 plus books (Books—full set \$101)

**PRE-REGISTER BY Wednesday, Sept. 25, 2019 !!!**

To determine grading class interest, it is **mandatory** that all students to **pre-register!** Please submit your registration form no later than **Wednesday, Sept. 25, 2019.** CMSA cannot commit to renting grading class space until we have received 25 confirmed registrations. Please complete attached registration forms and fax / E-mail to CMSA offices (payment in advance requested). Our fax number is (604) 523-1289.

**RESERVE YOUR SEAT TODAY!**

PLEASE CALL INGRID SHEN AT (604) 523-1288 - 2  
FAX US AT (604) 523-1289 OR E-MAIL US AT [shen@canserve.org](mailto:shen@canserve.org)  
CHECK OUT OUR WEB SITE AT [WWW.CANSERVE.ORG](http://WWW.CANSERVE.ORG)



# CANADIAN MILL SERVICES ASSOCIATION

## SCHEDULE FOR WESTERN RED CEDAR GRADING CLASSES SURREY – 2019 FALL (8 SATURDAYS)

<b>Semester #1</b>	
Wood Structure and Lumber Characteristics (Morning)	<b>Saturday, Sept. 28, 2019</b>
R List Clears (Afternoon)	
Industrial Clears (Morning)	Saturday, Oct. 05., 2019
Finish/Clear Panel/Ceiling (Afternoon)	
Clear Bevel Siding (Morning)	Saturday, Oct. 19, 2019
Shop/Fitch; Moisture Content (Afternoon)	
Clear/Factory Review - 50 pieces (Morning)	Saturday, Oct. 26, 2019
<b>Clear/Factory Semester Practical Exam #1</b> <b>- 50 pieces</b> (Afternoon)	

<b>Semester #2</b>	
Tight Knotted Panel/Channel/Bevel Siding (Morning)	Saturday, Nov. 02, 2019
114 Boards (Afternoon)	
Light Framing - all characteristics (Morning)	Saturday, Nov. 09, 2019
Light Framing - knots only (Afternoon)	
Joists & Planks (Morning)	Saturday, Nov. 16, 2019
Patio Decking (Afternoon)	
<b>Theory Exam</b> / Merch Review - 50 pieces (Morning)	Saturday, Nov. 23, 2019
<b>Merch Semester Practical Exam #2 - 50 pieces</b> (Afternoon)	



**WRC GRADING CLASS -- REGISTRATION FORM**

Location of Classes:

Class Code

Pacific Community Church - 5337 180th Street, Surrey, BC, V3S 4K5

To register you into our "grading class computer system" we need your Social Insurance Number and along with that we need your signature to show your understand we utilize this number for administrative purposes only! Please write clearly in the space provided below - Thanks

Social Insurance Number: \_\_\_\_\_ Signature: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name, Initial \_\_\_\_\_

Street Address: \_\_\_\_\_

City, Province: \_\_\_\_\_ E-mail Add.: \_\_\_\_\_

Postal Code: \_\_\_\_\_ ☞ Registrations without Postal Codes cannot be processed!!

Home Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Company Name & Division: \_\_\_\_\_ Company Code \_\_\_\_\_

Work Address: \_\_\_\_\_

Position \_\_\_\_\_ Work Phone Number: \_\_\_\_\_

Work Contact: \_\_\_\_\_ Work Fax Number: \_\_\_\_\_

Previous Attempt at any grading classes: Yes  No

Grading Class History:	Coast Species	AA	A	B	<70%	(ie CMSA/PLIB/NFPA/ILMA etc) Where: _____
(please circle appropriate ticket held)	Western Red Cedar	AA	A	B	<70%	Where: _____
	S-P-F	AA	A	B	<70%	Where: _____
	Custom	AA	A	B	<70%	Where: _____

**Tuition and Books: Please note that all prices include GST (CMSA G.S.T. Registration #R899149389)**

**Tuition Fees**

Member Fee	<b>\$750.00</b>	_____	<b>CO CEMM</b>
Non-Member Fee	<b>\$900.00</b>	_____	<b>CO CENM</b>
Challenge Fee	<b>\$300.00</b>	_____	<b>CO CECG</b>

**Books Purchased**

*Full Set WRC	<b>\$101.00</b>	_____	<b>MN BKCE</b>
*NLGA Rule Book	\$12.00	_____	<b>MN NLGA</b>
R-List Export Rule	\$12.00	_____	<b>MN RLST</b>
*CLGM	\$12.00	_____	<b>MN CLGM</b>
*Grader's Notebook	\$30.00	_____	<b>MN NOTE</b>
*Reference File	\$30.00	_____	<b>MN REFR</b>
*Knot Gauge	\$5.00	_____	<b>MN KNOT</b>
Past Year Exams	n/c	_____	<b>MN EXAB</b>

Shaded Areas for CMSA Admin/Instructors only!

**Payment Method (please check (v) one)**

Cash (C)

Personal Cheque (K)  Cheque # \_\_\_\_\_

Company Cheque (P)  Cheque # \_\_\_\_\_

Visa (C)

Invoice Company:

Purchase Order Number: \_\_\_\_\_

**Please make cheques payable to:**  
**Canadian Mill Services Association**  
 Note: There will be a charge of \$20 charged for NSF Cheques

Total Due for Tuition and Books \_\_\_\_\_

Checked and Approved by: \_\_\_\_\_

To Instructors:

Please write total and staple exact amount to registration form  
 Attach cash, visa slip or cheque!!!  
 CMSA Staff Person or Instructor to initial

FOR OFFICE USE ONLY



**CANADIAN MILL SERVICES ASSOCIATION**

#200, 601-6th Street, New Westminster, BC V3L 3C1

Contact: *Ingrid Shen* / Phone: (604) 523-1288 / Fax: (604) 523-1289 / E-Mail: *Shen@canserve.org*

# FAX COVER SHEET REGISTRATION FOR GRADING CLASSES

To: Ingrid Shen, Office Administrator Fax Number: **(604) 523-1289**

From: \_\_\_\_\_

Company: \_\_\_\_\_ Division

Date: \_\_\_\_\_

Re: Registration Forms for Grading Classes

Please find attached registration forms for employees participating in upcoming grading classes

To ensure you have received all forms we inform you that we are faxing:



\_\_\_\_\_ registrations

*(please write in the number of registration forms you are faxing)*

For invoicing purposes we are providing CMSA with the following contact or PO #:



Purchase Order Number \_\_\_\_\_

*(please write in a PO # or contact name)*

If we have not provided an invoice (or contact name) in the above statement please be advised that our company will not be responsible for payment for these classes. Please obtain payment directly from student.

If you have any questions with regard to the attached registration forms please call

Name \_\_\_\_\_

Phone Number \_\_\_\_\_ E-mail Add.: \_\_\_\_\_