



MANDATORY PRE-REGISTRATION

CANADIAN MILL SERVICES ASSOCIATION

2019 Coast Species Grading Class NOTICE

STARTS January 26, 2019

Join our 2019
Coast Species Lumber Grading Class today!

Date	Registration & Wood Structure — <u>Saturday, Jan 26, 2019</u>
Place	Pacific Community Church — 5337 - 180th Street, Surrey, BC, V3S 4K5
Class Size	Maximum 35 students for Saturday class, first come first served.
Duration	From <u>Sat, January 26, 2019 to Sat, March 30, 2019</u> <u>(No classes on Feb.23 and Mar. 2)</u> 8 Saturdays — from 9:00 am to 11:30 and 12:30 pm—3:00 pm
Format	Semester System—2 semesters — Clear Semester and Merch Semester
Exams	2 Practical Exams (1 per semester—50 piece grading exams) plus a 100 question Theory Exam
Pass Mark	Minimum 70% combined results Practical component is worth 75% of your final grade, Theory component is worth 25%.
Cost	<u>Members</u> — \$750 plus books <u>Non-Members</u> — \$900 plus books (Books — full set \$101)

PRE-REGISTER BY **FRIDAY, January 18, 2019 !!!**

To determine grading class interest, it is **mandatory** that all students to **pre-register!** Please submit your registration form no later than **Friday, January 18, 2019**. CMSA cannot commit to renting grading class space until we have received 25 confirmed registrations. Please complete attached registration forms and fax / email to CMSA offices (**payment in advance requested**). Our fax number is (604) 523-1289.

RESERVE YOUR SEAT TODAY!

PLEASE CALL INGRID SHEN AT (604) 523-1288 - 2
FAX US AT (604) 523-1289 OR E-MAIL US AT shen@canserve.org
CHECK OUT OUR WEB SITE AT **WWW.CANSERVE.ORG**

CANADIAN MILL SERVICES ASSOCIATION
COAST SPECIES LUMBER GRADING CLASS
January to March, 2019

SATURDAY CLASS SCHEDULE – JANUARY ~ MARCH, 2019

SEMESTER #1

CLASS		DATE
1	Registration, Book Distribution and Wood Structure (Half Day – 9:00AM to 12:00PM)	Sat, January 26, 2019
2	R List Clears (9:00AM to 11:30AM)	Sat, February 2, 2019
3	NLGA Industrial Clears (12:30PM to 3:00PM)	
4	NLGA Shop and Flitch (9:00AM to 11:30AM)	Sat, February 9, 2019
5	NLGA Door Stock and Window Stock (12:30PM to 3:00PM)	
6	Semester #1 – <u>Practical Review</u> (9:00AM to 11:30AM)	Sat, February 16, 2019
7	Semester #1 – <u>Practical Exam</u> (12:30PM to 3:00PM)	

SEMESTER #2

CLASS		DATE
8	NLGA 114 Boards (9:00AM to 11:30AM)	Sat, March 9, 2019
9	NLGA Light Framing – all characteristics	
10	NLGA Light Framing – knots only (9:00AM to 11:30AM)	Sat, March 16, 2019
11	NLGA Joists and Planks/Studs (12:30PM to 3:00PM)	
12	Export Class – BS 4978/CFLA-JPS 1 and CE Marking (9:00AM to 11:30AM)	Sat, March 23, 2019
13	Merch Review (25 pieces) / Theory Review / Moisture Relationships (12:30PM to 3:00PM)	
14	<u>Theory Exam (1 hour)</u> (9:00AM to 10:00AM)	Sat, March 30, 2019
15	Semester #2 – <u>Practical Review</u> (10:15AM to 11:30AM)	
16	Semester #2 – <u>Practical Exam</u> (12:30PM to 3:00PM)	



CSP GRADING CLASS -- REGISTRATION FORM 2019

Location of Classes:

Class Code

Surrey : Pacific Community Church - 5337 - 180th Street, Surrey, BC, V3S 4K5

To register you into our "grading class computer system" we need your Social Insurance Number and along with that we need your signature to show your understand we utilize this number for administrative purposes only! Please write clearly in the space provided below - Thanks

Social Insurance Number: Signature:

Last Name: First Name, Initial

Street Address:

City, Province:

Postal Code: Registrations without Postal Codes cannot be processed!!

Home Phone Number: Cell Phone: E-mail:

Company Name & Division: Company Code

Work Address:

Position Work Phone Number:

Work Contact: Work Fax Number:

Previous Attempt at any grading classes: Yes No

Table with 4 columns: Grading Class History, CSP (ALSP), WRC, S-P-F, Custom, and 4 columns for AA, A, B, <70% and Where: (ie CMSA/PLIB/NFPA/ILMA etc)

Tuition and Books: Please note that all prices include HST (CMSA G.S.T. Registration #R899149389)

Tuition Fees

Table with 3 columns: Fee Name, Amount, Code

Books Purchased

Table with 3 columns: Book Name, Amount, Code

Total Due for Tuition and Books

Checked and Approved by:

Shaded Areas for CMSA Admin/Instructors only!

Payment Method (please check (*) one)

- Cash (C)
Personal Cheque (K)
Company Cheque (P)
Visa (C)

Invoice Company:
Purchase Order Number:

Please make cheques payable to: Canadian Mill Services Association

Note: There will be a charge of \$20 charged for NSF Cheques

To Instructors:

Please write total and staple exact amount to registration form
Attach cash, visa slip or cheque!!!
CMSA Staff Person or Instructor to initial

FOR OFFICE USE ONLY



CANADIAN MILL SERVICES ASSOCIATION

#200, 601-6th Street, New Westminster, BC V3L 3C1

Contact: [Ingrid Shen](mailto:shen@canserve.org) / Phone: (604) 523-1288 / Fax: (604) 523-1289 / E-Mail: shen@canserve.org

FAX COVER SHEET REGISTRATION FOR CSP GRADING CLASSES

To: Ingrid Shen, Office Administrator - Fax Number - (604) 523-1289

From: _____

Company: _____ Division _____

Date: _____

Re: Registration Forms for CSP Grading Classes

Please find attached registration forms for employees wishing to register for CSP grading classes from our company.

To ensure you have received all forms we inform you that we are faxing:



_____ registrations

please write in the number of registration forms you are faxing

For invoicing purposes we are providing CMSA with the following contact or PO #:



Purchase Order Number _____

please write in a PO # or contact name

If we have not provided an invoice (or contact name) in the above statement please be advised that our company will not be responsible for payment for these classes. Please obtain payment directly from student.

If you have any questions with regard to the attached registration forms please call

Name (Print) : _____

Signature: _____

Phone Number: _____