



# JAS Certification Process

## Application

The facility to submit the signed Application Form (JAS Form #1) and CMSA Grade Stamp License Agreement



## Inspection and Verification

- CMSA will collect the required documents and information from the applicant such as facility layout, QC equipment list, name of the graders and list of equipment, etc. (see next page for more info)
- CMSA inspector will visit the facility to verify production process, machines, QC & Grading procedures and equipment, etc.
- CMSA will provide a JAS training seminar (JAS seminar certificate will be issued to the attendants)
- CMSA will review the Quality Control Procedure manual and forms and revise as necessary to meet JAS requirements.
- CMSA inspector will conduct Initial Test & 3 Trial Runs (Product Inspections).



## Certification

- CMSA will issue the JAS Certificate and report MAFF via FAMIC
- The facility will be able to mark the certified products with JAS

## On-Going Inspection (after Certification)

- **Class 1 = 5 successful inspections per 10-days production period**  
(by mill or can be contracted out to other testing organization)
- **Class 2 = After passing Class 2, move to Inspection for 30days of production period**  
(by mill or can be contracted out to other testing organization)
- **Annual Audit by CMSA**

- The estimated time from submitting the JAS Application Form to the issue of a JAS Certificate may vary, depending on the type of JAS Certification applied.



## Documents & Information required for Certification

1. **Organization Chart** of the manufacturing facility
2. Name and the contact information of the **Representative person** of the applying company
3. Name and the brief resume of the **QC personnel, QC Supervisor(s), Graders and Grading Supervisor(s)**
4. **List of Production Machines & Layout**
5. **List of all Test Equipment** to be used for JAS Quality Control and Grade Inspections, with copy of the valid Calibration Certificates (or records) for those equipment (bending test machine, calipers, scales, spectrophotometer, etc.)
6. Copy of the **Glue specifications** (if applicable)
7. **Purchase order records and Receiving logs for all the chemicals** used for the Formaldehyde Emission amount test (if applicable)
8. **Internal Procedure Manual (QC Manual, including the procedure for Grading activities)**
  - These documents and information can be submitted by Email.