



CSP GRADING CLASS -- REGISTRATION FORM

Location of Classes: Please tick (☒) which centre you will be attending grading classes

Class Code

Surrey Centre Saturday Class Tuesday/Thursday Class

To register you into our "grading class computer system" we need your Social Insurance Number and along with that we need your signature to show your understand we utilize this number for administrative purposes only! Please write clearly in the space provided below - Thanks

Social Insurance Number: Signature:

Last Name: First Name, Initial

Street Address:

City, Province:

Postal Code: Registrations without Postal Codes cannot be processed!!

Home Phone Number: Email:

Company Name & Division: Company Code

Work Address:

Position Work Phone Number:

Work Contact: Work Fax Number:

Previous Attempt at any grading classes: Yes No

Table with 4 columns: Grading Class History, CSP (ALSP), AA, A, B, <70%, and Where: (ie CMSA/PLIB/NFPA/ILMA etc)

Tuition and Books: Please note that all prices include HST (CMSA G.S.T. Registration #R899149389)

Tuition Fees

Table with 3 columns: Fee Name, Amount, Code

Books Purchased

Table with 3 columns: Book Name, Amount, Code

Total Due for Tuition and Books

Checked and Approved by:

Shaded Areas for CMSA Admin/Instructors only!

Payment Method (please check (☒) one)

- Cash (C) Personal Cheque (K) Company Cheque (P) Visa (C)

Invoice Company: Purchase Order Number:

Please make cheques payable to: Canadian Mill Services Association

Note: There will be a charge of \$20 charged for NSF Cheques

To Instructors:

Please write total and staple exact amount to registration form Attach cash, visa slip or cheque!!! CMSA Staff Person or Instructor to initial

1 2 3 4 FOR OFFICE USE ONLY



**CANADIAN MILL SERVICES ASSOCIATION**

#200, 601-6th Street, New Westminster, BC V3L 3C1

Contact: [Ingrid Shen](mailto:shen@canserve.org) / Phone: (604) 523-1288 / Fax: (604) 523-1289 / E-Mail: [shen@canserve.org](mailto:shen@canserve.org)

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## FAX COVER SHEET REGISTRATION FOR CSP GRADING CLASSES

To: Ingrid Shen, Office Administrator - Fax Number - (604) 523-1289

From: \_\_\_\_\_

Company: \_\_\_\_\_ Division \_\_\_\_\_

Date: \_\_\_\_\_

Re: Registration Forms for CSP Grading Classes

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Please find attached registration forms for employees wishing to register for your 2010 CSP grading classes from our company.

To ensure you have received all forms we inform you that we are faxing:



\_\_\_\_\_ registrations

*please write in the number of registration forms you are faxing*

In the event that you may be conducting more than one grading class at this time, we confirm that our students are registering for the following class:



Saturday : \_\_\_\_\_ Tue/Thur: \_\_\_\_\_

*Indicate either Tue/Thur or Saturday class*

For invoicing purposes we are providing CMSA with the following contact or PO #:



Purchase Order Number \_\_\_\_\_

*please write in a PO # or contact name*

If we have not provided an invoice (or contact name) in the above statement please be advised that our company will not be responsible for payment for these classes. Please obtain payment directly from student.

If you have any questions with regard to the attached registration forms please call

Name \_\_\_\_\_

Phone Number \_\_\_\_\_